

MEETING MINUTES

Meeting Minutes: Week 3

ME 476C-006

Portable Carrier B Team

Jan 24, 2019

Time held: From 7:10pm to 7:30pm

Location: ENG Building

Recorded by: Ahmad Almutairi

Attendance: Saleh Alotaibi, Abdullah Alfaraj, Ahmad Almutairi, and Abdalaziz Alhelfy

Topics:

1. Tasks assigned
2. Plan for next meeting

Executive Summary

In this meeting minutes, we are going to discuss our 4th meeting after we met our staff Dr. Trevas. We discussed that each one of us searched for his task and got information for each task, so he add some information and details that we have to search for.

Tasks Assigned

As we mentioned before, Dr. Trevas assigned tasks for us which are:

- Abdullah: Order the tanks threads and bearings. Also, try to print the 3D-wheels.
- Ahmad: Find the torque for each motor and how many motors do we need. This should have calculations. Also, the total torque. (Do analyzes & calculations for the torque).
- Abdalaziz: Determine how long it is going to take to lift the device. How much work is that?
- Saleh: Get the size that we need for the battery that will be sufficient to power the device.

Plan for next Meeting

We have to get this done before our next meeting with Dr. Trevas on Thursday Jan 31st.